

PRC Action No. DD/S-237-57

JAN 21 1957

MEMORANDUM FOR: Chairman, Project Review Committee

SUBJECT: Submission of Project Outline Providing for  
Expansion of the Agency Records Center

1. Forwarded herewith is the project outline covering the proposed expansion of the CIA Records Center [REDACTED]. The expansion involves an estimated total expenditure of \$448,229, of which \$388,000 is for new construction and the balance is for equipment.

2. Subsequent to the preparation and coordination of this project outline, the President issued a policy statement to the effect that expenditures for construction are to be held to the economic minimum and utilized only for essential projects. In light of this policy the proposal to expand the Records Center was reconsidered.

3. Based upon current analysis of the receipt and destruction of records at the storage center, it is estimated that the present building will be filled to capacity by October 1957. (See Chart 1) The only solution to this problem which appears to be feasible and, in the long run, by far the most economical is the construction of an addition to the present building.

4. The present building has two floors with 40,000 cubic feet and was constructed at an actual cost of \$245,675. The proposed addition will have two floors with 40,000 cubic feet, at an estimated cost of \$388,000. It is estimated that the expanded building will meet the Agency's needs until about 1966. (See Chart 2)

5. In view of our critical need for additional storage space it is believed the Agency is justified in going ahead with this project and it is therefore recommended that Project Review Committee approval be granted for this expenditure. The Comptroller can make the necessary funds available.

15/  
L. K. WHITE  
Deputy Director  
(Support)

Attachment  
Project Outline

~~SECRET~~

25X1A6a

~~SECRET~~

201/53/5 57-0264

MEMORANDUM FOR: Chairman, Project Review Committee

THRU : Deputy Director, Support

17 August 1956

SUBJECT : Submission of Project Outline Providing for  
Expansion of the Agency Records Center

Attached for consideration of the Project Review Committee is detailed information covering the proposed project providing for construction of an addition to the Agency Records Center. The estimated cost of the project is \$448,229.


/s/ 17 August 1956

  
Chief, Management Staff

25X1A9a

ATTACHMENT:  
Detailed Project Outline

CONCURRENCES:

/s/  
  
Director of Security

20 August 1956  
Date

25X1A9a

/s/  
  
Director of Communications


17 August 1956  
Date

25X1A9a


/s/  \*  
Acting, Comptroller

19 December 1956  
Date

25X1A


/s/  


22 August 1956  
Date

/s/  
  
Director of Logistics

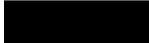
17 August 1956  
Date

Approved for forwarding to Project Review Committee.

*See covering memo dtd 28 Jan 57*  
/s/   
Deputy Director (Support)

                      
Date

25X1A9a

\* Concurred with reservations included in Memo 15 October 1956 on financial implications; also see memo of Mr.  of 6 December on subject of delaying construction!

~~SECRET~~